



# PUBLIC COURSES for Technical Professionals



- Jan.** 24-25 Project Management: A Team Approach for Accountability  
Location: Integrated Device Technology – San Jose
- Feb.** 10 Presentation Skills  
Location: Cypress Semiconductor – San Jose
- 15 Managing Time & Multiple Priorities  
Location: Synopsys – Mountain View
- 16 Transitioning from Individual Contributor to Manager  
Location: Synopsys – Mountain View
- Mar.** 6 Strategic Thinking for Managers **NEW**  
Location: Integrated Device Technology – San Jose
- 14 Clear Business, Technical, and E-Mail Writing  
Location: Integrated Device Technology – San Jose
- 15 Emotional Intelligence **NEW**  
Location: TIBCO Software – Palo Alto
- 23 Finance for Non-Finance Professionals  
Location: Cypress Semiconductor – San Jose
- Apr.** 12 Presentation Skills  
Location: Cypress Semiconductor – San Jose
- 23-24 Project Management: A Team Approach for Accountability  
Integrated Device Technology – San Jose
- 26 Delegation & Coaching for Managers **NEW**  
Location: TIBCO Software – Palo Alto
- May** 3 Flexibility: Understanding Differences & Conflict **NEW**  
Location: TIBCO Software – Palo Alto
- 8 Getting Things Done Across Organizational Borders  
Location: Synopsys – Mountain View
- 8 Virtual Teams: Working Together Apart  
Location: Integrated Device Technology – San Jose
- Jun** 1 Presentation Skills  
Location: Cypress Semiconductor – San Jose
- 7-8 Breakthrough Project Management  
Location: Cypress Semiconductor – San Jose
- 19 Problem Solving & Decision Making  
Location: Integrated Device Technology – San Jose

2012 Winter-Spring Schedule

For full course descriptions : [www.effectivetraining.com/calendar](http://www.effectivetraining.com/calendar)  
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