



PUBLIC WORKSHOPS

FOR ENGINEERS AND MANAGERS

Open-enrollment public workshops hosted by Silicon Valley companies
Invest in your future. Business skills training to develop leadership potential.

FEBRUARY - JUNE

February				
M	T	W	T	F
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24

7-8 Management Essentials
 Qualcomm: 3165 Kifer Road, Santa Clara

14 Presentation Skills
 Intuitive Surgical: 1020 Kifer Road, Sunnyvale

March				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

1 Transitioning from Individ. Contributor to Manager*
 Synopsys: 455 N. Mary Avenue, Sunnyvale

7 Managing Difficult Conversations
 Qualcomm: 3165 Kifer Road, Santa Clara

14-15 Project Management: A Team Approach for Accountability and Results PMI® certified
 Ooyala: 4750 Patrick Henry Drive, Santa Clara

16 StrengthsFinder™ for Individuals and Teams: Engaging Employees and Building Teams NEW
 Intuitive Surgical: 1020 Kifer Road, Sunnyvale

April				
M	T	W	T	F
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

11 Presentation Skills
 Qualcomm: 3165 Kifer Road, Santa Clara

13 Getting Things Done Through Influence
 Intuitive Surgical: 1020 Kifer Road, Sunnyvale

27 Problem Solving and Decision Making*
 Synopsys: 455 N. Mary Avenue, Sunnyvale

May				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19

2 Situational Leadership® II* NEW
 Synopsys: 690 E. Middlefield Road, Mountain View

4 Clear Business and Email Writing
 Intuitive Surgical: 1020 Kifer Road, Sunnyvale

10 Delegation, Coaching and Employee Engagement
 Qualcomm: 3165 Kifer Road, Santa Clara

16 StrengthsFinder™ for Individuals and Teams: Engaging Employees and Building Teams NEW
 Ooyala: 4750 Patrick Henry Drive, Santa Clara

June				
M	T	W	T	F
			1	2

1 Effective Communication
 Qualcomm: 3165 Kifer Road, Santa Clara

* Workshops sponsored by IEEE TEMS

Register Now

effectivetraining.com/register.php or call Marisa at 408-441-8881 x115.