



# Eight Public Courses for Engineers and Managers

April – May Calendar in Silicon Valley

Effective Training is a leading global provider of interpersonal communication skills for technologists and engineering managers. Some of our most popular onsite courses are offered on a public basis - a real plus for departments, large and small, to train a few people at a time.

[Register Now](#)

2 Ways to Register: [Online - www.effectivetraining.com/calendar/](http://www.effectivetraining.com/calendar/)  
Email - [registrar@effectivetraining.com](mailto:registrar@effectivetraining.com)

## April 17 [Emotional Intelligence at Work](#) - Test your EQ!

Host company: Synopsys – Mountain View

Objective: To enhance your ability to recognize emotions in yourself, and your ability to use this awareness to manage your behaviors and relationships.

## April 24 [Getting Things Done Across Organizational Borders](#)

Host company: Integrated Device Technology – San Jose

Objective: To provide you innovative practices for dealing with people who do not report to you, but whose assistance and support are critical.

## May 3 [Presentation Skills](#)

Host company: Logitech – Newark

Objective: To develop your personal style that inspires credibility and confidence.

## May 8 [Effective Communication](#)

Host company: Qualcomm – San Jose

Objective: To identify your actions that determine good and difficult communication.

## May 15-16 [Project Management: A Team Approach for Accountability and Results](#)

Host company: Integrated Device Technology – San Jose

Objective: To anticipate, prevent and eliminate obstacles to productivity and success.

## May 16 [Managing Time and Multiple Priorities](#)

Host company: Synopsys – Mountain View

Objective: To prioritize your time which will determine your success.

## May 22 [Clear Business and Email Writing](#)

Host company: Synopsys – Mountain View

Objective: To ensure that your writing is clear and concise and reflects well on you.

## May 23-24 [Management Essentials](#)

Host company: Qualcomm – Santa Clara

Objective: To learn new skills so that you can be recognized as a great manager.

**REGISTER Today – Visit our Website: [www.effectivetraining.com/calendar](http://www.effectivetraining.com/calendar)**

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