Effective Training Associates Inc., a training provider for the IEEE Technology and Engineering Management Society (TEMS-SCV), offers on a public basis, a few of our popular in-house management and leadership development courses for engineers, developers, and managers. Public courses held at SEMI Headquarters and host companies throughout Silicon Valley.

3 Ways to Register:
1) www.effectivetraining.com/calendar/
2) Call Elisa Barnes at 408-441-8881 x119
3) registrar@effectivetraining.com

February

Wed. 13  Coaching for Results - 1 day
Location: Integrated Device Technology, San Jose

Wed. 20  Transitioning from Individual Contributor to Manager - 1 day
Location: Synopsys, Sunnyvale

Thurs. 28  Breakthrough Project Management - 2 days
Fri.  1  Location: Qualcomm, Santa Clara

March

Wed. 6  Emotional Intelligence at Work - 1 day
Location: Integrated Device Technology, San Jose

Tues. 12  Presentation Skills - 1 day
Location: Informatica, Redwood City

Wed. 20  Cross-Functional Collaboration and Influence - 1 day
Location: Qualcomm, Santa Clara

April

Thurs. 11  Management Essentials - 2 days
Fri.  12  Location: SEMI Headquarters, Milpitas

Wed. 17  Managing Time and Multiple Priorities - ½ day
Location: Qualcomm, Santa Clara

Wed. 24  Project Management: A Team Approach for Accountability - 2 days
Thurs. 25  Location: Integrated Device Technology, San Jose

To receive a quote to bring a course in-house tailored to your organization, email info@effectivetraining.com or call 408-441-8881
### Public Course Calendar – 2019

**People Skills for Technical Professionals and Managers**

#### Register Now For Early Bird Discount

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2) Call Elisa Barnes at 408-441-8881 x119  
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#### May

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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Wed. 1</td>
<td>Mastering Presentation Skills</td>
<td>2 days</td>
<td>Ambarella, Santa Clara</td>
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<td>Thurs. 2</td>
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<td>Wed. 8</td>
<td>Clear Business and Email Writing</td>
<td>1 day</td>
<td>Integrated Device Technology, San Jose</td>
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<td>Tues. 14</td>
<td>Transitioning from Individual Contributor to Manager</td>
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<td>Tues. 21</td>
<td>Coaching for Results</td>
<td>1 day</td>
<td>Qualcomm, Santa Clara</td>
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#### June

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<td>Wed. 5</td>
<td>Managing Time and Multiple Priorities</td>
<td>½ day</td>
<td>Synopsys, Sunnyvale</td>
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<td>Thurs. 6</td>
<td>Getting Things Done Across Organizational Borders</td>
<td>1 day</td>
<td>Qualcomm, Santa Clara</td>
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</table>

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